



## **EXTERNAL VACANCY ANNOUNCEMENT**

**21 SEPTEMBER 2023**

The Office of the Auditor-General (OAG) is an independent and autonomous body and is the Supreme Audit Institution in Lesotho. OAG is responsible for auditing government revenue and spending and overseeing public funds' management, quality, and credibility of the government's reported financial data.

OAG invites applications from suitably qualified local candidates for the following position:

<b>JOB TITLE</b>	:	<b>ASSISTANT AUDITOR</b>
<b>NO OF POSTS</b>	:	<b>1</b>
<b>RESPONSIBLE TO</b>	:	<b>AUDITOR</b>
<b>RESPONSIBLE FOR</b>	:	<b>NONE</b>

### **CORE DESCRIPTION**

The Assistant Auditor is responsible for gathering data, execution of the audit work and documentation of audit findings.

### **JOB RESPONSIBILITIES**

- Collecting secondary/primary data on assigned segments of an audit.
- Performs tests per audit programme and obtains evidence for filing in the working papers on assigned audit segments.
- Documents audit findings, conclusions, and recommendations on tests performed.
- Maintaining working paper files and all records relating to the audit being performed.

### **QUALIFICATIONS AND EDUCATION REQUIREMENTS**

BCOMM Accounting or General Accountant plus 1 year of work experience.

Interested candidates must submit a motivation letter, CV, certified educational certificates, transcripts, and ID to the Human Resources Office, Office of the Auditor-General, 4<sup>th</sup> Floor, Finance House, Maseru, Lesotho.

- Closing date for applications is 13<sup>th</sup> October 2023 at 5:00 pm
- Only shortlisted candidates will be contacted.
- No late applications will be accepted.