



EXTERNAL VACANCY ANNOUNCEMENT

21 SEPTEMBER 2023

The Office of the Auditor-General (OAG) is an independent and autonomous body and is the Supreme Audit Institution in Lesotho. OAG is responsible for auditing government revenue and spending and overseeing public funds' management, quality, and credibility of the government's reported financial data.

OAG invites applications from suitably qualified local candidates for the following position:

JOB TITLE	AUDITOR (PERFORMANCE AUDITS)
NO OF POSTS	2
RESPONSIBLE TO	SENIOR AUDITOR
RESPONSIBLE FOR	ASSISTANT AUDITORS

CORE DESCRIPTION

Under the supervision of the Senior Auditor, the incumbent is responsible for the collection of data, documentation, classification, and filing of collected data, supervision of the audit team in the absence of the Senior Auditor, and participation in in-house training.

JOB RESPONSIBILITIES

- Prepares interview guides, and conducts the interviews during the execution of audits
- Continuously collects information from different sources concerning problems arising from the audited entities and files it.
- Collect critical information during the execution of the audit and submit it to the Senior Auditor to enable the latter to validate audit findings and conclusions.
- Arranges notes from interviewees and documents (or other means) according to different topics, hypothesis, problems discussed, and comments on different actors within the system
- Prepares working paper files including enabling legislation, rules and regulations of the audited organization, work in progress, and a history of the organization as required every year.
- Organizes systematically, indexed, and cross-referenced working paper files during the main audit (Current file).
- Supervises the audit team in the absence of the Senior Auditor and ensures that the team still works according to plan.
- Oversees the work of Assistant Auditors and conducts on-the-job training for them.
- Delivers in-house courses in performance auditing to newly recruited staff members.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

BA in Economics / Statistics plus 3 years experience in research or monitoring and evaluation

COMPETENCIES

- Research and Analytical skills
- Integrity & Consistent
- Communication skills
- Presentation skills & Resilient