



The Office of the Auditor-General (OAG) is an independent Supreme Audit Institution in Lesotho. It is responsible for promoting accountability, transparency, and value for money in the use of public funds by providing quality audit services to improve the economic, efficient and effective service delivery to the citizens of Lesotho. OAG achieves this through audits, and reports on the Government of Lesotho's Consolidated Fund and Public Stores, in order to provide an overall opinion on the accounts.

JOB TITLE	DIRECTOR LEGAL SERVICES
NO OF POSTS	1
RESPONSIBLE TO	AUDITOR-GENERAL
RESPONSIBLE FOR	LEGAL SERVICES MANAGER

CORE DESCRIPTION

The Director Legal Services is responsible for providing legal advice, guidance, and support to the Office of the Auditor-General. This includes ensuring compliance with applicable laws, regulations, and policies, and representing the Office in legal matters. The Director Legal Services will also actively contribute to the development and implementation of legal strategies and frameworks to support the Office's mandate and ensure that the Office acts within its mandate.

JOB RESPONSIBILITIES:

- a) Provide legal advice and support to the Auditor-General, management, and staff on all legal matters pertaining to the Office's operations;
- b) Interpret and analyse relevant laws, regulations, and policies to ensure compliance;
- c) Review contracts, agreements, and other legal documents to protect the interests of the Office;
- d) Conduct legal research to support decision-making and provide recommendations on legal and regulatory issues;
- e) Develop and implement effective compliance programs to ensure the Office's adherence to applicable laws, regulations, and policies.
- f) Monitor legal and regulatory developments and update internal policies and procedures accordingly.
- g) Identify and evaluate potential legal risks and develop risk mitigation strategies.
- h) Collaborate with internal stakeholders to ensure compliance with legal and regulatory requirements.
- i) Represent the Office of the Auditor-General in legal proceedings, including litigation, arbitration, and administrative hearings.
- j) Stay updated with legal developments, trends, and best practices in the field of audit and public sector accountability.

QUALIFICATIONS AND EXPERIENCE REQUIRED

- A Master's degree in law (LLM)
- A minimum of 10 years of post-qualification experience in legal practice, 5 of which should be in middle management preferably with experience in Corporate law, Administrative law, and litigation
- Admission to practice law in Lesotho
- Strong knowledge of Lesotho's legal and regulatory framework, including understanding of audit and public sector accountability laws and practices.

BEHAVIORAL COMPETENCIES

- Excellent written and verbal communication skills
- Drive Resilience
- Knowledge sharing and transformation
- Ability to work independently, manage multiple priorities, and meet tight deadlines.
- Good interpersonal relations
- Strategic thinking
- Business acumen
- Respect
- Creative & Innovative
- Accountability
- Perseverance
- Problem Solving skills
- Teamwork

Job Application Submission

Applicants must submit a motivation letter, CV, certified educational certificates, transcripts, and ID to the Human Resources Office, Office of the Auditor-General, 4th Floor, Finance House, Maseru, Lesotho. The closing date for applications is **12th July 2024** at 5:00 pm, **only** shortlisted candidates will be contacted.