



EXTERNAL VACANCY ANNOUNCEMENT

The Office of the Auditor-General (OAG) is an independent Supreme Audit Institution in Lesotho. It is responsible for promoting accountability, transparency, and value for money in the use of public funds by providing quality audit services to improve the economic, efficient and effective service delivery to the citizens of Lesotho. OAG achieves this through audits, and reports on the Government of Lesotho's Consolidated Fund and Public Stores, to provide an overall opinion on the accounts.

OAG invites applications from suitably qualified local candidates for the following position:

JOB TITLE : AUDITOR (PERFORMANCE AUDITS)
NO OF POSTS : 1
RESPONSIBLE TO : SENIOR AUDITOR

CORE DESCRIPTION

Under the supervision of the Senior Auditor, the incumbent is responsible for the collection of data, documentation, classification, and filling of collected data, supervision of the audit team in the absence of the Senior Auditor, and participation in in-house training.

JOB RESPONSIBILITIES

- a) Prepares interview guides, and conducts the interviews during the execution of audits
- b) Continuously collects information from different sources concerning problems arising from the audited entities and files it.
- c) Collect critical information during the execution of the audit and submit it to the Senior Auditor to enable the latter to validate audit findings and conclusions.
- d) Arranges notes from interviewees and documents (or other means) according to different topics, hypothesis, problems discussed, and comments on different actors within the system

- e) Prepares working paper files including enabling legislation, rules and regulations of the audited organization, work in progress, and a history of the organization as required every year.
- f) Organizes systematically, indexed, and cross-referenced working paper files during the main audit (Current file).
- g) Supervises the audit team in the absence of the Senior Auditor and ensures that the team still works according to plan.
- h) Oversees the work of Assistant Auditor and conducts on-the-job training for them.
- i) Delivers in-house courses in performance auditing to newly recruited staff members

QUALIFICATIONS AND EDUCATION REQUIREMENTS

BA Economics/Statistics plus 3 years' experience in research or monitoring and evaluation.

COMPETENCIES

- a) Research and Analytical skills
- b) Integrity & Consistent
- c) Communication skills
- d) Presentation skills & Resilient
- e) Report Writing skills
- f) Team Work

Job Application Submission

Applicants must submit a motivational letter, CV, certified educational certificates, transcripts, and ID to the Human Resources Office, Office of the Auditor-General, 4th Floor, Finance House, Maseru, Lesotho. The closing date for applications is **04th April 2025** at 5:00 pm, only shortlisted candidates will be contacted.